



Harvard Model United Nations India

Dear Faculty Advisors,

It is our pleasure to welcome you to the fourteenth session of Harvard Model United Nations India. As you complete the registration process for the conference and make preparations for your attendance, we kindly ask that you review our conference policies and ensure your compliance with the directions that follow.

At HMUN India, we hope to build a partnership with the Faculty Advisors to ensure a meaningful and seamless conference experience. We depend on you to maintain the conference quality by acting as a link between the delegates and us. This document will help apprise you about the expectations and roles of the accompanying advisor, enabling us to have a successful conference together.

The first four pages outline our security rules for conference and regulations for the venue. The fifth page is our Liability Release Form. It is required for participation in HMUN India 2024 and must be submitted to MUNBase. Every delegate and faculty advisor must complete their own form. Delegate forms must additionally be signed by a parent or legal guardian.

Due to legal liability restrictions, we will not allow participation from any delegate or faculty advisor that has not uploaded waivers to MUNBase by July 15th, 2024. There will be no exceptions made to this policy, and any fees paid will not be refunded. If you have any questions or concerns, please do not hesitate to contact our staff at info@hmunindia.org.

Thank you for your cooperation, and we look forward to meeting you in Bengaluru in August!

Sincerely,

The HMUN India Team

Terms and Conditions

By registering for Harvard Model United Nations India 2024 (hereafter referred to as “HMUN India”) you are deemed to have read and agreed to the following terms and conditions:

Henceforth, Delegates, Faculty Advisors, Assistant Directors, and Liaison Officers will be collectively referred to as participants or in the first person (You/Yours) and HMUN India/HMUN India Staff will be a collective term used for the organizing partners and staff/authorized representatives of the conference, namely the Harvard International Relations Council and Worldview Education. Harvard MUN India 2024 is a conference co-produced by the Harvard International Relations Council & Worldview Education and is managed by representatives of the two organizations collectively referred to as the HMUN India/Conference Staff/Team, led by the Secretary-General and Conference Lead. Any use of the above terminology or other words in the singular, plural, capitalisation, and/or he/she or they, are taken as interchangeable and therefore as referring to the same.

DRESS CODE

All delegates must dress in Western Business Attire (WBA) while at HMUN India. As a general rule, WBA requires that delegates dress in a suit jacket, slacks (or skirts), dress shirt (with a tie) and dress shoes. National Attire is also permitted. We recommend that National Attire/Traditional Clothing is worn on 15th August.

The safety of conference participants is of paramount importance to HMUN India. To maintain and enhance Delegate security, HMUN India requires all conference participants to visibly wear conference badges at all times during the conference; all Delegates are required to adhere to the conference dress code as mentioned above. Participants who fail to adhere to these rules may be excluded from conference proceedings and events. HMUN India staff reserves the right to check the conference badges of any participant at any time, for any reason whatsoever. Failure to display a valid badge may result in expulsion from the hotel.

CONDUCT

1. All delegates are expected to remain “in character” while at HMUN India by consistently advocating the interests and representing the policies of the country assigned. To act “in character” also entails displaying respect for the opinions and ideas of fellow delegates, even if these opinions and ideas conflict with a given delegate’s own country’s priorities.
2. Delegates are expected to prepare adequately for active participation in committee sessions; delegates in committees with two topic areas are expected to prepare for both, with the understanding that the committee will discuss one or both topic areas during HMUN.

Terms and Conditions

3. Delegates found to be in violation of HMUN India's Security/Conduct Policies may be barred from further participation at HMUN India and/or expelled without refund at the discretion of the Secretary-General & the Conference Lead
4. Delegates who are found disrupting/not attending committee sessions or other conference events may be barred from further participation at HMUN India and/or expelled without refund at the discretion of the Secretary-General & the Conference Lead.
5. Participants will be held responsible for vandalism or any other damage that occurs in their rooms. Rowdiness in the hallways, excessive noise, roughhousing, throwing objects, accessing prohibited areas of hotel premises, and/or other unruly behavior will not be tolerated. False fire alarms will be dealt with severely. The conference and venue reserve the right to eject Delegates for these or other disruptions to the safety and well-being of other hotel guests at the discretion of the Secretary-General & the Conference Lead.
6. A curfew will be strictly enforced by the conference staff and Hotel Security at the times indicated on the conference schedule. After curfew, Delegates must remain quietly in their assigned rooms; students will not be permitted to pass through hallways or to be in rooms to which they are not assigned. This includes departures from assigned rooms to accept food deliveries.
7. If Delegates must bring valuables, they are encouraged to place them in a hotel safe deposit box. HMUN India and the venue are not responsible for belongings left in guest rooms, hotel safe deposits or meeting rooms.
8. Delegates are not allowed to leave the conference venue without explicit permission from the Faculty Advisor, with the HMUN team being promptly informed.
9. Under no circumstances delegates are not allowed to invite any guest to the premises of the conference venue.
10. Delegates are not allowed to possess or consume any narcotic/alcoholic substance. This includes but is not limited to drugs, cigarettes, alcohol, any substance remotely used in the preparation or consumption of these substances, electronic cigarettes/vape, lighters, etc. Faculty Advisors are also not allowed to carry/use any substance banned by local laws. Any violations of this will result in delegates/schools being barred from further participation at HMUN India and/or expelled without refund at the discretion of the Secretary-General & the Conference Lead.

POLICY AGAINST DISCRIMINATION & HARASSMENT

HMUN India will not tolerate any instances of harassment or discrimination based on race, gender, sexual orientation, national origin, religion, age, or disability.

Further, HMUN India will not tolerate any instances of inappropriate behavior or unwelcome advances of a sexual/threatening nature.

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If any delegate, staff or advisor believes they have encountered harassment or discrimination, which results in a hostile working environment or disparate treatment, they must bring it to the attention of the Secretary-General, Conference Lead or any other member of the Conference Staff. The Secretary-General & Conference Lead will then investigate the merits of the allegations and interview all parties involved. Based on the findings of the investigation, HMUN may:

- Take no action;
- Issue a verbal reprimand;
- Expel the offending individual from HMUN without refund;
- Bar the delegation of the offending individual from future participation at HMUN; and/or,
- Take other actions as deemed necessary and appropriate.

COVID-19 PROTOCOLS

HMUN India will ensure all safety precautions as outlined by national and local laws are abided by and the same will be communicated to the participants.

HMUN India, Worldview Education, and Harvard International Relations Council are not responsible for any illness contracted by anyone at the conference and no claim shall be entertained that objects to the same.

PLAGIARISM POLICY

Plagiarism will not be accepted at the conference. Delegates who violate this policy when delivering any written or presented work believed to be their own will be ineligible to receive awards. HMUN India defines plagiarism in the following terms:

- Submitting someone else's work entirely as your own.
- Claiming the words of another author as your own
- Claiming the ideas of someone else as your own regardless of the similarity in phrasing. Here too, sources used to form your thoughts must be cited.
- All sources should be cited as a footnote or endnote, including the following information about the source:
 - Author last name, first name
 - Title of the source
 - Date published
 - Page number/chapter heading

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AWARDS ELIGIBILITY

While participants in private delegations will be eligible for individual awards and recognition, the MUN club or private delegation as a whole will not be eligible to receive a delegation award. This is because the participants will represent various schools and the delegation awards are given to recognize the efforts put in by the schools to grow MUN within their ecosystem. Additionally, Delegates who miss more than one committee session will not be given participation certificates. Special exemptions will be made in the case of a medical sickness or other extenuating circumstances at the discretion of the HMUN India Staff.

EXCLUSION POLICY

The Secretary-General & Conference Lead reserves the right to expel any Delegate, delegation, school, or group thereof from the conference at any time for violating or failing to comply with conference regulations, or for any other reason. HMUN India has a zero-tolerance policy concerning alcohol and controlled substances, and violations of the alcohol and/or controlled substance policies will always result in expulsion. Expulsions take effect immediately at the time they are issued. All conference registration materials (i.e conference badges and placards) must be surrendered to conference staff upon expulsion.

PHOTOGRAPHY & VIDEO

Throughout the conference, HMUN India staff and representatives of the conference may take photographs, videos, and interviews that show conference participants both during and in between committee sessions, and which may be used for promotional, educational, or other purposes by HMUN India, Worldview or the International Relations Council. By attending the conference and signing the liability release form, participants consent to be photographed, videotaped and/or interviewed and authorize HMUN India to use those photographs, videos, and/or interviews in any manner of HMUN India, Worldview or the International Relations Council's choosing.

GOVERNING LAW & JURISDICTION

These rules are in addition to those established by federal, national, state, city and local laws, regulations and ordinances, including those of Karnataka and Bengaluru, participating schools' policies, and common sense. Serious infractions will result in dismissal from the conference of those involved. The Secretary-General and Conference Lead reserve the right to issue additional rules or to alter existing rules at any time at their discretion. All authoritative determinations of fact and interpretations of conference rules and policies are to be made by the Secretary-General & Conference Lead.



Harvard Model United Nations India Conference Information

Liability Release Form

By signing this liability release form, each participant agrees to abide by the rules of HMUN India and the conference venue. These rules are established for the participants' safety, as well as for that of the hotel and its other guests. Rules will be strictly enforced by the venue security team, the HMUN India security team, and all other HMUN India staff. Every student and faculty advisor participating in HMUN India must sign and return a copy of this form to HMUN India before registering at the conference. Please return a signed form for each participant by July 25th, 2024, to info@hmunindia.org and upload it on MUNBase. Students must also obtain a signature from a parent or legal guardian. Students or faculty advisors without a completed release form on file prior to HMUN India will not be permitted to register at the conference, and will thus be unable to participate in any conference activities.

In consideration of Harvard Model United Nations India ("HMUN India"), including Worldview Education Services, Ltd. (Worldview) and the Harvard International Relations Council, Inc. (the "IRC"), permitting me to participate in the HMUN India 2024 Conference (the "Conference"), I, the undersigned participant from _____ (name of school or organization), for myself and on behalf of my family, heirs and personal representatives, agree to assume all risks and responsibilities surrounding my participation in the Conference (including periods while in transit to or from the Conference's destination) resulting from any cause, including but not limited to negligence on my part or on the part of any of the released parties, and, to the maximum extent permitted by law, hereby waive, release and discharge HMUN India, Worldview, the IRC, and their directors, officers, employees, staff, volunteers, and any agents from and against all claims, demands or causes of action of any kind or nature whatsoever related to or arising out of my traveling to, participating in, or returning from the Conference, and I further agree to defend, indemnify and hold harmless, to the fullest extent permitted by law, HMUN India, including Worldview and the IRC, their directors, officers, employees, staff, volunteers, and any agents from and against any and all claims, liabilities, losses, sickness, costs, or obligations including, but not limited to, attorneys' fees and expenses, which may arise out of my traveling to, participating in, or returning from the Conference. I take full personal responsibility for all charges and damages to my hotel room.

I also declare that I have read, understood, and will adhere to the Security Rules of HMUN, and will adhere to the applicable laws of the city of Bengaluru, the Republic of India, and any other pertinent laws or regulations in force at the conference location. I declare that I will adhere to any additional rules promulgated by HMUN India before and during the conference, including but not limited to those published in the conference handbook, and those announced to faculty advisors. I give my consent to be photographed, videotaped, and/or interviewed by HMUN India and for said photographs, videos, and interviews to be used by HMUN India in any manner of their choosing. I understand that refunds or other considerations will not be granted for any reason except as provided for by HMUN India policy

Liability Release Form

and procedure, and agree that I may be expelled from the conference at any time for violating this agreement with no expectation of a refund. Refunds or other considerations will not be granted to those registered participants unable to attend the conference for any reason, including but not limited to inclement weather, travel delays, or illness. I agree that this agreement is enforceable to the fullest extent of the law and that any provisions herein found invalid as a matter of law will be deemed severable from the balance of the agreement. I agree that my obligations under this Agreement may only be amended or modified in writing and signed by an authorized person on behalf of Worldview and the IRC.

Signed and accepted by

Name
Signature
Date